



Veteran Car Club of Australia (Victoria) Inc

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By-Laws

(As amended by the Committee on April 5, 2013)

BY - LAW 1 - DEFINITIONS

1.1 Organized meetings of members of the Club, with duration of less than 15 hours and to which veteran vehicles are taken shall be referred to as "Runs" and similar meetings with a longer duration as "Tours".

1.2 The term "Tour Director" applies to members responsible for the organization of both Runs and Tours.

1.3 The term "Event" refers to all organized meetings of members of the Club, whether a road event or a social event.

1.4 The term "Registrar" refers to the person authorised by the Committee to control the register of member's vehicles, the Club Permit Scheme, the supervision of the vehicle Safety Examination process and issue of Dating Certificates

1.5 The term "Authentic Veteran Vehicle" refers to a vehicle (car or motor-cycle) manufactured prior to January 1, 1919 and more fully described in 3.2

1.6 The term "Replica Veteran Vehicle" refers to where the majority of the vehicle is composed of replica components manufactured after 1st January, 1919

1.7 The term "eligible vehicle" refers to a vehicle which is eligible for use under the VicRoads Permit Scheme

BY-LAW 2 - reserved

BY - LAW 3 – AUTHENTICITY AND DATING

3.1 The Committee shall appoint a sub-committee (The Dating Sub-committee), the Chairperson of which shall report to the Committee. Without limiting the

generality thereof, the duties of the Dating Sub-committee shall include, upon request, informing and making recommendations to the Committee in respect of applications for Dating Certificates and eligibility of vehicles generally to participate in Club events.

3.2 Authentic Veteran Vehicles are eligible to participate in club events. A vehicle, which is primarily composed of parts and components, manufactured for that vehicle and within the period of manufacture of that vehicle, may qualify for participation. Vehicles shall be kept as original as possible with the exception of modifications made with the express purpose of improving safety, particularly with respect to braking, steering and lighting. There will be no distinction between an original component and one manufactured after the 31st December 1918, provided that it conforms in every detail with the original component; such components shall be called replica components.

3.3 An owner is primarily responsible for demonstrating authenticity of a veteran vehicle. The Club may require at any time a declaration by the owner that the vehicle is an Authentic Veteran Vehicle as defined in 3.2, the owner providing as much as is possible information regarding the vehicle and its history. The committee reserves the right to decline eligibility for a vehicle that it does not consider an Authentic Veteran Vehicle to participate in club events. The committee may instruct the Dating sub committee to inspect the vehicle including any present or former components and to make any further enquiries, which the sub committee may deem appropriate.

3.4 Deleted

3.5 Replica Veteran Vehicles may, at the discretion of the committee, also be eligible to participate in club events.

3.6 Dating of Veteran Vehicles is not mandatory, but may be required by the Committee to determine whether or not a vehicle is a Veteran Vehicle as defined by the Articles of Association of the Club and by these By-Laws

3.7 All vehicles to be dated shall contain at least five out of seven authentic components: the engine (or power unit, should the vehicle be steam or electric), front axle, rear axle, transmission, chassis frame, cooling system and steering gear. Unless exceptional circumstances exist, the power unit shall have been manufactured by the manufacturer of the vehicle and shall be generally in keeping with the vehicle or should be of a type originally fitted to the vehicle by the manufacturer.

3.8 The date of manufacture shall be the year in which the vehicle was assembled at the manufacturer's factory whether as a complete rolling chassis for subsequent body construction by others or a complete vehicle with in-house body. If such a date cannot be ascertained, the date shall be such as determined by the Dating sub-committee based upon available information.

3.9 The Dating Certificate shall be very specific, relating the date to information available at the time of issue. Each Dating Certificate shall identify the vehicle by make and type of vehicle, chassis and/or engine number and any other particular identification data and shall state that in the opinion of the Club, the vehicle was manufactured during, or not before, a stated year.

3.10 An owner of a vehicle may apply for a Dating Certificate by making application on the standard Veteran Dating and Vehicle Record Form of the Club. Upon request by the Club, the owner shall complete so much as is possible and relevant of the questionnaire relating to the Dating application regarding the vehicle and its history and forward it to the Dating sub-committee. The Dating sub committee reserves the right to inspect the vehicle including any present or former components and to make any further enquiries which the sub committee may deem appropriate.

3.11 The Club shall issue a Dating Certificate as soon as possible following a recommendation by the Dating sub committee, or shall inform the applicant in writing the reason(s) for declining to issue such a Certificate. The Certificate shall state details of the make and type of vehicle, the engine number and any other pertinent identification data and shall state that:

"In the opinion of the Dating sub committee of the VCCA (Vic) and based upon the information provided at the time of issue of the Dating Certificate, the above vehicle is dated as having been manufactured in the year.....as defined by the Articles of Association and by laws of the Club."

3.12 The Dating Certificate shall be prepared in triplicate, the original being forwarded to the owner, the duplicate to the Registrar and the triplicate retained by the Dating sub committee.

3.13 It shall be the responsibility of the Registrar to keep a record of each Dating Certificate.

3.14 Each application for a Dating Certificate shall be considered on its merits, without precedent or prejudice by the Dating sub committee.

3.15 Any member whose vehicle has been refused participation in club events or a Dating Certificate may put his or her case to the Committee in writing to appeal against the refusal, but the written decision of the Committee shall be final.

3.16 The Club shall act in good faith in relation to Dating Certificates and eligibility in general, but shall accept no liability of whatsoever nature for claims or disputes, which may arise as a result of its determinations in these matters. The Club may inform in writing interested parties or potentially interested parties accordingly wherever possible, but at the Club's absolute discretion.

BY-LAW 4 – JUDGING

4.1 The owner of a vehicle submitted for judging must be a financial member of the VCCA (Vic), and a Judging Form must be submitted to the Judging sub committee before the judging day. For a vehicle to be eligible for judging, an application for a Dating Certificate must have been lodged with the Dating sub committee.

4.2 A vehicle submitted for judging must be presented in a safe and road worthy condition. It shall be the responsibility of the Judging sub committee to draw up and publish a list of imperfections and possible variations from original and the maximum penalty each one of them may attract.

4.3 Before the public announcement of any award for restoration, the vehicle owners shall be given the opportunity of discussing with the Chairman of the Judging sub committee all penalties imposed on their vehicle but a decision in writing by the Chairman of the Judging sub committee shall be final.

1.4. Judging day in respect of awards under by-law 10 shall be on a date to be announced by the Chief Judge. The judging day shall be advised well in advance and the judging point system explained and printed in "Brass Notes" – the official journal of the Veteran Car Club of Australia (Vic).

1.5. Vehicles are required to complete at least one Tour in the year of judging, to be eligible for judging awards as specified in by-law 10.

BY - LAW 5 -- ROUTINE SAFETY EXAMINATION

5.1 The owner of a veteran vehicle is solely responsible for ensuring that the vehicle is in an appropriate roadworthy condition commensurate with the original design of the vehicle and having regard to appropriate safety needs of today's public roads and motoring conditions. The Veteran Car Club of Australia (Vic), while offering advice and recommendations on safety matters, accepts no responsibility for the safe condition of any veteran vehicle. Any such advice offered by members of the Club is done so entirely to assist the member in meeting his or her obligations to ensure that the veteran vehicle meets roadworthy criteria appropriate to the individual vehicle.

5.2 All Veteran Vehicles owned by members can be permitted by the Veteran Car Club of Australia (Vic.) under the current Vicroads Permit Scheme. Each vehicle to be submitted for a permit, shall be examined for safety. The examination shall be carried out by persons (Safety Check Examiners) authorized by the Committee for this purpose in the manner determined by the Committee.

5.3 A safety examination of a permitted vehicle may also be carried out at any time at the request of the owner, or at the direction of the committee if they consider an examination is warranted as a result of the apparent condition of the vehicle.

5.4 The Club shall arrange safety examining days, at which members are encouraged to bring their vehicles to a designated location for examination. Vehicles successfully safety examined at these events shall be immediately issued with a Safety Examination Report. While members are encouraged to utilise designated safety examination days, they remain free to make mutually acceptable arrangements with the Club's Safety Examiners for examination at other times and at other locations.

5.5 A Safety Examination Report shall be completed by the Safety Examiner in triplicate, the original being left with the owner, the duplicate forwarded to the Registrar and the triplicate retained by the Examiner. The administration of safety examination requirements shall be the responsibility of the Registrar.

5.6 On request, confirmation from the club the vehicle has been examined, can also be supplied to:

- (i) Country members who obtain an approved safety examination check locally and who present evidence of this to the Club; or
- (ii) Members who produce to the Club a current Certificate of Roadworthiness.

5.7 A full Certificate of Roadworthiness issued by an authorised tester may be substituted for the Club's Safety Examination Report and copies must be provided to the Registrar.

BY - LAW 6 – OBTAINING PERMITS TO USE A VETERAN VEHICLE ON PUBLIC ROADS

6.1 The club is a signatory to the Road Safety (Vehicles) Regulations 2009 Permit Scheme, which commits the club to ensuring the integrity and the effective operation of the scheme. Members requiring a Club Permit (Red Plate) for their vehicles shall;

- obtain a Safety Examination Report from an authorised Safety Examiner appointed by the Club, or a current Road Worthy Certificate, and;
- complete a VicRoads permit application

The documents shall be presented to the Club Registrar for signing and stamping with the Club stamp. The Club Registrar will only sign and stamp the documents for financial members, and only for an Authentic Veteran Vehicle or accepted Replica Veteran vehicle. The member shall then present the safety report and the permit application to VicRoads, which will arrange appropriate third party insurance and issue the car identification number plate, permit label, upon payment of the applicable fee.

6.2 The Club will maintain a Register of club permit vehicles operated by its members, and will, within 14 days after a written request to do so by VicRoads –

- a) provide a copy of the current copy of the Register to VicRoads; or
- b) cross-check the Register against records provided by VicRoads and notify Vic Roads of any discrepancies

6.3 If the Club becomes aware that a club permit vehicle operated by one of its members may not be safe for use on the highway, the Club will promptly notify the member of the suspected safety issue(s) and require that any such issues be rectified within 14 days.

6.4 The Club will promptly notify VicRoads if it becomes aware of or reasonably suspects –

- a) a pattern of incorrect use of a club permit log book by one of its members;

or

- b) that a vehicle operated by one of its members under the club permit is not an eligible vehicle for the club permit scheme.
- c) that one of its members has ceased to be a financial member of the Club; or
- d) that one of its members has failed to restore a vehicle to a safe condition following a notification under 6.3, in accordance with the terms of that notification;

or

- e) that a vehicle operated by one of its members under the club permit has been sold or otherwise disposed of and the club permit log book and club permit were not destroyed on disposal as required by the Regulation, and/or the club permit number plates were not removed; or

f) that a vehicle operated by one of it's members under a club permit has been disposed of with the intention of undermining the Scheme (e.g. the vehicle has been "sold" to a friend or relative so that another club permit log book can be obtained , but the vehicle continues to be driven by the previous owner)

BY-LAW 7 reserved

BY-LAW 8 - ADVERTISING

8.1 No advertising matter of any description shall be affixed to or placed on or near a Veteran Vehicle taking part in an Event unless approved by the Committee. Members requiring to use their Veteran Vehicle for any advertising or commercial purposes must submit a written request to the Committee giving full details of the project and obtain the written consent of the Committee to do so.

BY-LAW 9 - EVENTS

9.1 It shall be the responsibility of the Events sub-committee to formulate a calendar of Events at least twelve months in advance of the events. At least six months before a Club Tour and three months before any other Event, the Events sub-committee shall present for Committee approval, an outline plan (including a budget for all Tours) for the Event made in conjunction with the prospective Director. In the case of National Tours run by the Club, organisation and planning shall commence no less that two years prior to the date of the event. Any out-of-pocket expenses incurred by members of the Events sub-committee or event Directors shall be reimbursed by the Club.

9.2 A vehicle on a Veteran Car Club of Australia (Victoria) issued Club Permit shall not participate in any Club organised event unless:

- (i) It is an Authentic Veteran Vehicle or accepted Replica Veteran vehicle
- (ii) It is in a safe and road worthy condition

9.3 Within the plan approved by the Committee, the Director shall have complete control of and responsibility for the detailed organisation of the Event. For the duration of the Event, members must obey legitimate instructions given by the Director, or his or her nominated assistants, but may not be required to do anything which is unlawful, against the member's conscience or which was not stated in the published Event plan, except in as much as it may affect the safety of the public, the member, or his or her veteran vehicle.

9.4 The Director of all Tours currently being planned shall report on progress to the Events sub committee at least monthly. Such a report may be by personal attendance at meetings of the Events sub committee or by way of a written report.

9.5 All monies received by a Director on behalf of the Club shall be forwarded to the Club Treasurer as soon as practicable. At the completion of the Event, the Director shall immediately forward to the Treasurer a detailed statement of receipts and expenditure for the Event, and the Treasurer shall prepare a financial statement of the Event for presentation to the Committee.

9.6 Within two months of completion of the Event, the Director shall prepare a report on the Event for presentation to the Committee. Such a report shall include a

summary of the Event, recommendations to future Event Directors, and details of any awards decided during the Event.

9.7 The Committee may, on written application by a member, authorise a Private Event which shall be an official event of the Club, provided that:

- (a) It does not occur on the same day as a Club Event; and
- (b) In the opinion of the Committee, it does not constitute a hazard to the members involved, their veteran vehicles or other members of the community.

The organisation of a Private event is entirely the responsibility of the members involved.

BY - LAW 10 – AWARDS - VEHICLES

10.1 A member may nominate to have his or her Veteran Vehicle judged with a view to receiving one of the vehicle awards as outlined below. These awards shall be presented at the annual Presentation Dinner of the Club.

10.2 In addition to the above awards, the owners of vehicles nominated for judging may receive an **Award of Merit** for vehicles receiving 90% of the total possible number of points.

Awards - Vehicles	
Best newly restored car or bike	
Best Veteran Car (concourse)	
Best Veteran Bike (concourse)	
Award of merit	
Jean & Ern Cobb Award	Best vehicle that is an original or restoration older than 5 years which has been well maintained and held it's appearance

BY-LAW 11 - PERSONAL AWARDS

1.1. The personal awards shown below may be nominated by resolution of the Committee and if awarded shall be presented at the Annual Presentation Dinner of the Club:

Personal Awards	
Ron Hobbs Trophy	Persistence and Tenacity in presenting and running a 1 or 2 cylinder vehicle
Bert Lamshed Memorial (Hotchkiss) Trophy	Cold Start Trophy - mid winter rally

Gordon Griffiths Trophy	Hard Luck Trophy for not finishing Annual Rally due to mechanical failure
Norm Strack Trophy	Best Lady Driver
City of Frankston Award	Service Award
Apollo Trophy	Most assistance during the year to the Editor of Brass Notes
President's Trophy	Most helpful club member to the President
First time out Badge	Owner award for first time at a club event in veteran car